

**ROGUE COMMUNITY COLLEGE
GENERAL INFORMATION AND
ADMINISTRATIVE PROCEDURES**

Information: **BOARD OF EDUCATION AND ADVISORY COMMITTEE (GI-005)**

Contact: President's Office, Ext. 7001

Board of Education: Seven individuals serve on the RCC Board of Education. Members are elected and serve four-year terms. Five members represent five zones in Jackson County and two members represent Josephine. Terms of office begin July 1. Members must qualify by taking an oath within 30 days of the election. If a vacancy occurs, the Board appoints a member from the correct zone to fill the vacancy until the next annual election. For a list of the current members and contact information, contact the President's Office (above) or go to www.roguecc.edu/Board.

The Board derives its authority from Oregon Revised Statutes (ORS) 341.005 - 341.950, which apply to the operation of community colleges in Oregon. The Board is subject to the provisions of the Constitution of the State of Oregon, the rules and regulations of the Oregon Board of Education and the District Electorate. Board members serve without pay except the District provides actual and necessary expenses incurred by Board members in authorized travel or College business.

The Board meets approximately once per month in alternating counties. *All faculty and staff, including management are welcome to attend these public meetings.* (Contact the President's Office (above) for a meeting schedule. Duties and responsibilities of the Board, its authority, voting process, special meetings and executive sessions, rules of order, code of conduct and current Board policies can be found in the Board Policy Handbook. The Handbook can be viewed in its entirety at www.roguecc.edu/BoardPolicies or by contacting the President's Office (above).

Advisory Committee: When the College was annexed into Jackson County, seven (7) members were appointed to serve as an Advisory Committee to the Board. The Committee consists of three members from Josephine County and four members from Jackson County. Contact secretary (above) for current list of members.

Board Mailings: Board meeting packets should be mailed within seven (7) calendar days prior to the Board meeting. If your department has an action item, informational issue or other communication for the Board, these materials should be forwarded to the President's Office with sufficient time for mailing.

Before submitting resolutions for Board action, contact President's Office (above) for agenda item and resolution numbers. An exemplar can be E-mailed upon request.

Approved: 08/29/02
Revised: 11/19/04
Revised: 01/07/09

GI-005