

**ROGUE COMMUNITY COLLEGE
GENERAL INFORMATION AND
ADMINISTRATIVE PROCEDURES**

Procedure: CAMPUS COUNCIL GUIDELINES (AP-020)

Contact: President's Office, Ext. 7087

PURPOSE

- To provide a regular forum for campus staff and students to discuss new or ongoing issues relating to daily operations of the College;
- To provide a timely and efficient venue to express campus, community or college needs, concerns, and successes;
- To provide a troubleshooting and/or brainstorming resource for campus and college issues;
- To serve as a clearinghouse and referral agent for issues that need to be addressed at a different level or by other systems or teams;
- To maintain open and efficient lines of communication between functional groups on each campus.

MEMBERSHIP

- Will include representation from College Services, Student Services, Management, Instructional Services, Full- and Part-time Faculty, Classified Staff, and Student Government;
- May include community members or other members as appropriate (for example, SOU staff at Riverside Campus/Higher Education Center).
- Is open and staff may choose to be on a Council based upon work schedules and college needs.
- May be required of some team members to adequately represent important campus functions.

AUTHORITY AND DECISION-MAKING

- **The Campus Councils have authority to:**
 - Propose solutions, identify needs, gather input, collect data and information, request sources.
 - Refer and/or champion issues at the appropriate decision-making level.
- **The Campus Councils do *not* have authority to:**
 - Address personnel issues relating to job performance, evaluation, or discipline.
However, within the context of proposing solutions to existing problems, a Council may discuss recommendations for new or additional positions or the re-allocation of existing positions,
 - Be involved in the discipline of students or staff.
 - Make decisions around issues that are already within the purview of existing committees or teams (i.e. contract issues or questions for Faculty Association Management Advisory Team (FAMAT) and/or Classified Association Management Advisory Team CAMAT).
 - Set budgets or approve spending. *However*, the Council may, in the context of proposing solutions to existing problems, discuss recommendations for budget priorities, needs or changes.
 - Formally evaluate staff or programs.

MEETING SCHEDULE - Monthly (more if determined by site); RWC – Third Friday (Ext. 7764); RVC – First Friday (Ext. 7741); TRC-Second Friday (Ext. 7894).