

**ROGUE COMMUNITY COLLEGE (RCC)
BOARD POLICY, ADMINISTRATIVE RULE,
AND ADMINISTRATIVE PROCEDURE**

Procedure: **PROCESS FOR REVIEWING AND APPROVING BOARD POLICY, AND
ADMINISTRATIVE PROCEDURE (AP-045)**

Contact: Administrative Coordinator and Accreditation Officer,
President's Office, Ext. 7087

Board Policy (Policy) is the basis for College governance and is adopted by the RCC Board of Education (Board).

Administrative Procedure (AP) is the detail developed to implement Board Policy for college operations and is approved by the College President and his/her Executive Team to establish enforcement of Board Policy.

Any new or revised policies or APs should include input from faculty and staff representatives who may be affected by the policy or AP.

Unless circumstances require immediate action, a Policy or AP will not be adopted or approved at the first meeting during which it is discussed.

The President's Office will be responsible for recording, formatting, and communicating approved, new and/or revised policies and procedures college-wide including posting on the College's website at www.roguecc.edu/GIAP.