

## **ROGUE COMMUNITY COLLEGE SATISFACTORY ACADEMIC PROGRESS POLICY**

### Satisfactory Academic Standing and Progress

A student is considered to be in good academic standing and making satisfactory academic progress if the student maintains at least a 2.0 grade point average (GPA) each term and a cumulative GPA of at least 2.0 and/or successfully passes 50 percent of credits attempted, earning A, B, C, and P grades.

### Academic Warning Status

A student will receive an academic warning if:

- 1) A student does not earn a term or cumulative GPA of 2.0, or
- 2) A student does not pass 50 percent of the credits they attempt for two consecutive terms of enrollment, or
- 3) A student earns a grade of Z, W, D, F, or NP twice for the same class.

At the end of the first term of unsatisfactory academic progress for these reasons, a student will receive a letter from the Counseling Department and the satisfactory academic progress policy which are attached to the report card. The letter will:

- Inform and explain academic status.
- Encourage a student to schedule an appointment with a Counseling Department representative. The purpose of the meeting is to create an academic assistance plan and to explain the impact of continued unsatisfactory academic progress.

A student will remain in academic warning status as long as the cumulative GPA remains below 2.0.

### Academic Probation Status

If unsatisfactory academic progress continues, the student is placed on academic probation status.

Academic probation occurs if:

- 1) A student does not earn a term GPA of 2.0 for a second consecutive term of enrollment, or
- 2) A student does not pass 50 percent of the credits attempted for three consecutive terms of enrollment, or
- 3) A student does not earn a term GPA of 2.0 or does not pass 50 percent of the credits attempted while in academic warning status, or
- 4) A student earns a grade of Z, W, D, F, or NP for the same course three times.

The status of a student placed on academic probation will be noted on his/her electronic grade report, except when probation occurs due to a student earning a grade of Z, W, D, F, NP for the same course multiple times.

A student will receive a letter attached to the report card about his/her academic status and instructions to attend a mandatory meeting with an assigned counselor. A student cannot register until an academic assistance plan is created with an assigned counselor. Credit restrictions may be imposed, and/or counseling may be required. The student may be required to complete a prerequisite course for the course attempted three times unsuccessfully. Faculty from the Disability office and Counseling will determine appropriate action when a student does not complete the same class three times.

For any courses dropped as a result of credit restriction for the following term, the student will receive a 100 percent refund.

A student will remain in academic probation status when a term GPA of 2.0 and a successful completion rate of 50 percent of attempted credits, earning A, B, C, or P grades are achieved, but the cumulative GPA remains below 2.0.

### Academic Suspension

Academic suspension is based on consecutive terms of unsatisfactory progress and is noted on a student's permanent electronic file.

A student will be academically suspended from the college if:

- 1) A student does not earn a term GPA of 2.0 for three consecutive terms of enrollment, and/or
- 2) A student does not pass 50 percent of attempted credits for four consecutive terms of enrollment.

At the end of these terms of unsatisfactory academic progress, the Director of Enrollment Services will notify the student in writing that he/she has been academically suspended from further enrollment in credit classes at RCC until reinstated.

A student academically suspended for the first time will not be allowed to register for credit classes for the subsequent term following academic suspension.

A student academically suspended more than once will not be allowed to register for credit classes for one full academic year beginning the term after academic suspension. A student may ask to return in the corresponding term in the next academic year. A student must appeal for reinstatement in person to the Academic Review Committee.

In order to ask to return, a student must complete an Academic Return Packet to appeal for reinstatement (forms are available on the RCC Web site in Forms for Students). All instructions provided in the academic return packet must be followed precisely in order to be considered for return. The academic return packet must be submitted to the Counseling Department chair by the deadline noted in the return packet and schedule an appearance before the Academic Review Committee if desired or required.

The Academic Review Committee may be comprised of the Counseling Department Chair, the Director of Enrollment Services, an instructor, a transcript evaluator, the committee secretary, and representatives from the Counseling Department, and Financial Aid. The chair of the Academic Review Committee will notify the student of the committee's decision in writing within five days of the committee's decision.

In the case that the committee rules the suspension valid, the student has the right to appeal the decision through the Vice President of Student Services. The appeal process may be found on the RCC Web site. (See Students' Rights, Freedoms and Responsibilities), *For questions, please contact the Counseling Department.*