



Associated Student Government
Rogue Community College

THE BY-LAWS OF THE ASSOCIATED STUDENT GOVERNMENT OF ROGUE COMMUNITY COLLEGE

(amended May 2017; ratified May 2017)

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THE BY-LAWS OF THE ASSOCIATED STUDENT GOVERNMENT of ROGUE COMMUNITY COLLEGE

(amended May 2017; ratified May 2017)

ARTICLE I NAME

This article is complete as stipulated in the Constitution.

ARTICLE II PURPOSE

Section 1.0 Sound Academic Environment

ASGRCC shall strengthen and maintain a sound academic environment in the following ways:

Section 1.1 Student Representation on Campus Committees

Student representatives may serve on any standing committee at the invitation of the College President or the Director of Student Programs.

Section 1.2 Student Representation to the Board of Education

The Student Body President shall attend all Board of Education meetings, or send a student in his/her place to present a student report, remain current on all topics that relate to this objective and lobby in the best interests of the students of RCC.

Section 1.3 Represent Students with Academic Grievances

A member of the ASGRCC may represent any student with related course or instructor concerns to the Instructional Office and/or Student Services in the grievance process.

Section 2.0 Representation to Administration and Community

ASGRCC shall provide student representation to the administration and the community in the following ways:

Section 2.1 Initiating Meetings

The Student Body President shall remain available for meetings with college administrators and initiate such meetings when advantageous to the objective of student representation or any other objective of the ASGRCC.

Section 2.2 Requested Representation or Statement

The Student Body President shall be the official representative to the community. S/he shall attend or designate another student representative to attend any community function where an ASGRCC Representative and/or statement is requested, or when deemed appropriate by the Executive Council.

Section 3.0 Development of Character and Leadership

ASGRCC shall create the opportunity for the development of character and leadership skills in the following ways:

Section 3.1 Organizations

The ASGRCC shall formally recognize and support student organizations within the college that allow for the development of character and leadership skills that coincides with the college's mission and the student code of conduct.

Section 3.2 Education

The ASGRCC shall provide students with educational opportunities through workshops seminars and other appropriately deemed outlets to promote academic success and student engagement

Section 3.3 Leadership

The ASGRCC shall maintain the Association as a means for the development of character and leadership through experience, instruction, workshop/seminar participation and relevant political education

Section 4.0 Social and Cultural Enrichment

The ASGRCC shall provide programs for the social and cultural enrichment of students in the following ways:

Section 4.1 Cultural Activities and Clubs

The ASGRCC shall offer related events, as possible, through the use of campus activities, campus support, and Clubs line items in the ASGRCC budget.

Section 5.0 Self-Governing Structure

The ASGRCC shall provide students with a self-governing structure in the following ways:

Section 5.1 Constitution and By-Laws

The ASGRCC shall conduct regular business meetings that adhere to the current ASGRCC Constitution and By-Laws.

Section 5.2 Parliamentary Procedure

The ASGRCC shall conduct business in accordance to parliamentary law as outlined in the most recent edition of Roberts Rules of Order.

ARTICLE III IDENTIFYING INSIGNIA

This article is complete as stipulated in the Constitution.

ARTICLE IV JURISDICTION

This article is complete as stipulated in the Constitution.

ARTICLE V ORGANIZATIONS

Section 1.0 Membership

Section 1.1 Ex-Officio members

- A. Advisors to the ASGRCC Executive Council are the only standing Ex-Officio members of the ASGRCC.
- B. The ASGRCC Executive Council may appoint volunteers to serve in an Ex-Officio capacity on an “as needed” basis.
- C. Ex-Officio members may be requested to speak on business issues of the ASGRCC.
- D. With the exception of voting privileges, Ex-Officio members are entitled to all other rights and privileges as other members of the ASGRCC Executive Council.

Section 1.2 Honorary members

Any individual who has demonstrated outstanding service to ASGRCC may be granted honorary membership as outlined in the Operational Procedures Manual. The requirements, selection and award process of honorary membership shall be followed as outlined in the Operational Procedures Manual.

Section 2.0 Governing Body

Section 2.1 District Student Council

A District Student Council of the ASGRCC shall be comprised of a minimum of three members of the Redwood Campus Executive Council and a minimum of three members of the Riverside Campus Executive Council. This District Student Council shall meet on a monthly basis in order to suggest Constitutional and By-Laws revisions, share campus business information, and make suggestions for the overall operational standards of the ASGRCC.

Section 2.2 Executive Council

The Riverside Campus and the Redwood Campus shall each have an appointed Executive Council that shall be empowered to transact the business of the ASGRCC on their respective campuses.

Section 2.3 Executive Power

The single exception to Article V, Section 2.1 and/or Article V, Section 2.2 of the By-Laws shall be if Executive Power is transferred to an Ex-Officio member or group of Ex-Officio members and Executive Council members during any interim of session of the Executive Council.

- A. Executive power can be granted by a two-thirds (2/3) majority vote of the Executive Council prior to the adjournment of the session.
- B. Executive Power can be assumed by Ex-Officio members or a combination of Ex-officio members and Executive Council members in the event of resignation such that a quorum can no longer be determined.
- C. If such Executive Power is assumed according to Article V, Section 2.3.B of the By-Laws, the primary objective shall be to hold elections and appointments to all vacant Executive Council positions within thirty (30) days.
- D. Those Executive Council members and Ex-Officio members holding Executive Power shall conduct the normal business of the ASGRCC.

Section 2.4 Sessions

Executive Council sessions are outlined in the Operational Procedures Manual.

Section 2.5 Voting Members

As stated in the Constitution, the following members of the Executive Councils shall be voting members: Vice-President, Director of Activities, Director of Clubs & Organizations, Executive Secretary, Director of Health and Wellness, Director of Media and Publicity, Diversity Coordinator, and Student Senator. The Student Body President may vote only in the event of a tie.

- A. The President retains the power of veto on any legislation of the ASGRCC.
 - A.1 Veto power must be executed prior to formal approval of said legislation.
 - A.2 A veto may be over-ridden by a two-thirds (2/3) majority vote of the ASGRCC campus Executive Council.

Section 2.6 Non-Voting Members

Appointed Ad Hoc members are considered to be non-voting members of the ASGRCC Executive Council.

Section 2.7 Term Limits

Executive Council officers may serve on the Executive Council for a period of time not to exceed three (3) consecutive years. Executive Council officers may serve in any one position of the Council for a term not to exceed two (2) consecutive years.

Section 3.0 Executive Council Qualifications and Responsibilities

The following qualifications and responsibilities shall be followed by the Executive Council members:

Section 3.1 Course Load

All Executive Council members must be enrolled in a minimum of six (6) credits plus one educational leadership course. If members are dually or concurrently enrolled at another institution, a minimum of ½ of their credit load must be taken at RCC.

Section 3.2 Grade Point Average

All Executive Council members must maintain a cumulative G.P.A. of 2.5 or higher.

Section 3.3 Terms of Probation

If an Executive Council member fails to meet the minimum cumulative G.P.A. of 2.5 or falls below a 2.0 during a term, s/he will be granted one term of probation.

Section 3.4 Failure to Meet Minimum Academic Standards

If an Executive Council member fails to achieve the minimum standards during or following their term of probation, the student shall be removed from their Executive Council position.

Section 3.5 Support of Governing Documents

All Executive Council members shall faithfully support and adhere to the concepts and principles as set forth in the Constitution, By-Laws, Operational Procedures Manual, as well as the individual position responsibilities. Failure of the Executive Council member to meet position roles and responsibilities will be a cause for removal from the Executive Council, pursuant to the procedures outlined within the Operational Procedures Manual.

Executive Council members agree to abide by terms and conditions of the Student Code of Responsible Behavior. Any administrative findings showing a failure to abide by the Student Code of Responsible Behavior may constitute ASGRCC sanctions up to and including dismissal from the Executive Council.

Section 3.6 Roles and Responsibilities: Student Body President

The Student Body President is an appointed position on the campus Executive Council, and this officer shall meet the following qualifications and responsibilities:

A. Qualifications

- A.1 In addition to the minimum academic standards as set forth in Section 3.4 of this Article, candidates for the office of Student Body President must be familiar with the function of the ASGRCC.
- A.2 Candidates for the office of Student Body President must be familiar with Parliamentary Procedure.

B. Responsibilities

- B.1 Represents ASGRCC at monthly Board of Education Meeting; provides a campus report on activities of the ASGRCC as well as campus concerns to the members of the Board of Education.
- B.2 Chairs all ASGRCC meetings.
- B.3 Attends all Executive Council and informal meetings.
- B.4 Must communicate effectively and in a professional manner with other ASG members, students, faculty and staff.
- B.5 May attend Student Development Council and campus council meetings.
- B.6 Participates in College welcome and recruitment events.
- B.7 Serves to represent RCC at all major community functions.
- B.8 Works closely with Student Services management to stay abreast of administrative changes that may affect students.
- B.9 Posts and maintains a minimum of ten (10) office hours per week to meet with students and conduct business of the ASGRCC.
- B.10 Works directly with members of the Executive Council to appoint student representatives to college committees.
- B.11 Recruits potential officers for upcoming appointments.
- B.12 Trains the following year's Student Body President, according to the ASGRCC Constitution and By-Laws.
- B.13 Must enroll in ED 120, 121, 122 during fall, winter and spring terms.
- B.14 Performs other duties as assigned by the ASGRCC Advisor or members of the RCC Administration.
- B.15 Appoints OCCSA representative from the ASGRCC board on their respective campus.

Section 3.7 Roles and Responsibilities: Vice-President

The Student Body Vice-President is an appointed position and shall have the following roles and responsibilities:

- A. Qualifications
 - A.1 Candidates for the office of Student Body Vice-President must be familiar with the function of the ASGRCC.
 - A.2 Candidates for the office of Student Body Vice-President must be familiar with Parliamentary Procedure.
- B. Responsibilities
 - B.1 Chairs Executive Council meetings if the President is not able to serve as chair.
 - B.2 Supervises and coordinates senatorial duties.
 - B.3 May attend Tuition and Fees committee, Campus Council meetings, and other assigned committees as necessary.
 - B.4 Posts and maintains a minimum of ten (10) office hours per week to meet with students and conduct business of the ASGRCC.
 - B.5 Coordinates with the President and Senators to represent RCC at all major community functions.
 - B.6 Assists in appointing student representatives to college committees.
 - B.7 Recruits potential officers for upcoming appointments.
 - B.8 Participates in College welcome and recruitment events.
 - B.9 Coordinates legislative activities with the Senators.
 - B.10 Trains the following year's Vice-President according to the ASGRCC Constitution and By-Laws.
 - B.11 Must communicate effectively and in a professional manner with other ASG members, students, faculty, and staff.
 - B.12 Must enroll in ED 120, 121, 122 during fall, winter and spring terms.
 - B.13 Performs other duties as assigned by the ASGRCC Advisor or members of the RCC Administration.

Section 3.8 Roles and Responsibilities: Director of Activities

The Director of Activities is an appointed position on the Executive Council and shall meet the following qualifications and fulfill the following responsibilities:

A. Qualifications

A.1 Candidates for the office of Director of Activities must be familiar with the function of ASGRCC.

B. Responsibilities

B.1 Attends all Inter-Club Council meetings.

B.2 Presents new and innovative ideas for campus activities to the Executive Council.

B.3 Coordinates activities sponsored by the ASGRCC.

B.4 Creates activity cost analysis and estimates with event planning committee members prior to each event.

B.5 Posts and maintains a minimum of ten (10) office hours per week to meet with students and conduct business of the ASGRCC.

B.6 Collaborates with the Director of Publicity and Media for publicity/press releases and advertisements.

B.7 Recruits potential officers for upcoming appointments.

B.8 Collaborates with the Director of Health and Wellness for health-related and intramural events and activities.

B.9 Collaborates with the Director of Clubs and Organizations and the ASG Advisor to maintain the activities calendar.

B.10 Reports upcoming activities at each Executive Council meeting.

B.11 Coordinates activities with members of the ASGRCC Executive Council and works with them to create activity projects dedicated to the enrichment of students and the community.

B.12 Maintains current evaluations of ASGRCC sponsored events and activities on the ASGRCC drive, per respective campus.

B.13 Maintains documentation of each ASGRCC sponsored event or activity for future reference and/or training on the Student Life drive.

B.14 Refers entertainment for ASGRCC events, with contracting consultation, to the respective Faculty Advisor.

B.15 Trains the following year's Director of Activities according to the ASGRCC Constitution and By-Laws.

B.16 Communicates effectively and in a professional manner with other ASG members, students, faculty and staff.

B.17 Must enroll in ED 120, 121, 122 during fall, winter and spring terms.

B.18 Performs other duties as assigned by the ASGRCC Advisor or members of the RCC Administration.

Section 3.9 Roles and Responsibilities: Director of Clubs and Organizations

The Director of Clubs & Organizations is an appointed position on the Executive Council and shall meet the following qualifications and fulfill the following responsibilities:

A. Qualifications

- A.1 Candidates for the office of Director of Clubs & Organizations shall be familiar with the function of ASGRCC.
- A.2 Candidates for the office of Director of Clubs & Organizations shall be familiar with the function of the Activities Board.

B. Responsibilities

- B.1 Coordinates Inter-Club Council Meetings.
- B.2 Supervises and evaluates club funding.
- B.3 Assists in the development of new clubs.
- B.4 Organizes or supports at least one major club function per school term (fall, winter, spring).
- B.5 Posts and maintains a minimum of ten (10) office hours per week to meet with students and conduct business of the ASGRCC.
- B.6 Coordinates club activities with the Director of Activities when needed.
- B.7 Recruits potential officers for upcoming appointments.
- B.8 Reports on club activities at the Executive Council meetings.
- B.9 Works with club advisors and presidents to promote club activity and visibility on campus.
- B.10 Maintains an updated record of Club accounts in conjunction with the RCC business office.
- B.11 Maintains consistent contact with the club presidents.
- B.12 Meets with each club advisor once per term.
- B.13 Supports ASGRCC activities.
- B.14 Coordinates/participates in College welcome and recruitment events.
- B.15 Communicates effectively and in a professional manner with other ASG members, students, faculty, and staff.
- B.16 Maintains and distributes Club Orientation packets to new club members/officers.
- B.17 Trains the following year's Director of Clubs and Organizations according to the ASGRCC Constitution and By-Laws.
- B.18 Must enroll in ED 120, 121, 122 during fall, winter and spring terms.
- B.19 Performs other duties as assigned by the ASGRCC Advisor or members of the RCC Administration.

Section 3.10 Roles and Responsibilities: **Executive Secretary**

The Executive Secretary is an appointed position on the Executive Council and shall meet the following qualifications and fulfill the following responsibilities:

A. Qualifications

- A.1 Candidates must be familiar with the function of the ASGRCC.
- A.2 Candidates must have competency in Word and Excel
- A.3 Candidates are preferred to have familiarity with general secretarial skills, taking minutes, creation of agendas, and written and oral communications.

B. Responsibilities

- B.1 Types and distributes the meeting agenda prior to each Executive Council meeting in accordance with all Oregon Open Meeting rules and regulations.
- B.2 Attends and keeps minutes of all Executive Council meetings in accordance with all Oregon Open Meeting rules and regulations.
- B.3 Types and distributes minutes of all Executive Council meetings in accordance with all Oregon Open Meeting rules and regulations.
- B.4 Handles all written correspondence for ASGRCC and advisors as it relates to the ASGRCC.
- B.5 Maintains and keeps records and maintain files for ASGRCC as needed.
- B.6 Maintains and keeps backups of all electronic files for ASGRCC as needed.
- B.7 Recruits potential officers for upcoming appointments.
- B.8 Acts as historian of ASGRCC events and activity.
- B.9 Assists in all print reproduction and printing needs.
- B.10 Prepares all reports and distributes information.
- B.11 Coordinates or picks up and distributes ASGRCC mail.
- B.12 Maintains documentation of each ASGRCC sponsored activity or event for future reference and/or training.
- B.13 Trains the following year's Executive Secretary according to the ASGRCC Constitution and By-Laws.
- B.14 Posts and maintains a minimum of ten (10) office hours per week to meet with students and conduct business of the ASGRCC.
- B.15 Must communicate effectively and in a professional manner with other ASGRCC members, students, faculty, and staff.
- B.16 Must enroll in ED 120, 121, 122 during fall, winter and spring terms.
- B.17 Performs other duties as assigned by the ASGRCC Advisor or members of the RCC Administration.

Section 3.11 Roles and Responsibilities: Director of Health and Wellness

The Director of Health and Wellness is an appointed position with the Executive Council and shall meet the following qualifications and fulfill the following responsibilities:

A. Qualifications

- A.1 Candidates must be familiar with the function of the ASGRCC.
- A.2 Candidates must have competency in Wellness issues through academic studies or life experience.

B. Responsibilities

- B.1 Works with the department head of Counseling to coordinate creative health and wellness events at least twice per term (i.e. financial wellness, debt management, gambling, smoking, La Clinica, legal aid, housing, depression screening, etc.).
- B.2 Coordinates one outside source to come to the school and provide educational seminars to the student body each term.
- B.3 Posts and maintains a minimum of five (5) office hours per week to meet with students and conduct business of the ASGRCC.
- B.4 Must attend all Activities Board meetings.
- B.5 Works with the Director of Publicity to communicate with students via flyers and any other means to get wellness events publicized.
- B.6 Assists students in finding authoritative and relevant information on health issues.
- B.7 Must communicate effectively and in a professional manner with other ASGRCC members, students, faculty, and staff.
- B.8 Recruits potential officers for upcoming appointments.
- B.9 Trains the following year's Director of Health and Wellness according to the ASGRCC Constitution and By-Laws.
- B.10 Attends any health-related task force or committee of RCC (i.e. Tobacco Use Task Force, health & Wellness Committee).
- B.11 Participates in College welcome and recruitment events.
- B.12 Must enroll in ED 120, 121, 122 during fall, winter and spring terms.
- B.13 Performs other duties as assigned by the ASGRCC Advisor or members of the RCC Administration.

Section 3.12 Roles and Responsibilities: Diversity Coordinator

The Diversity Coordinator is an appointed position with the Executive Council, and the Diversity Program shall be designed and administered by the Diversity Coordinator. Refer to Article XIII of the By-Laws for more information on Diversity Programming.

A. Qualifications

- A.1 Candidates must be familiar with the function of the ASGRCC.
- A.2 Candidates must be familiar with the policies and processes of Rogue Community College.
- A.3 Candidates must be proficient in Word and Excel.

B. Responsibilities

- B.1 Research and implement at least one diversity event each term.
- B.2 Connect with Diversity Programming Board, attend meetings, and report back to ASG council.
- B.3 Must maintain weekly contact with the Diversity Coordinator from other RCC campuses.
- B.4 Posts and maintains a minimum of five (5) office hours per week to meet with students and conduct business of the ASGRCC.
- B.5 Must participate in College welcome and recruitment events.
- B.6 Must enroll in ED 120, 121, 122 during fall, winter and spring terms.
- B.7 Recruits potential officers for upcoming appointments.
- B.7 Performs other duties as assigned by the ASGRCC Advisor or members of the RCC administration.

Section 3.13 Roles and Responsibilities: **Director of Publicity and Media**

The Director of Publicity and Media is an appointed position with the Executive Council and shall meet the following qualifications and fulfill the following responsibilities:

A. Qualifications

- A.1 Candidates must be familiar with the function of ASGRCC.
- A.2 Candidates must have strong writing and computer skills.
- A.3 Candidates are preferred to have some prior familiarity with marketing and advertising.

B. Responsibilities

- B.1 Maintains close contact with the Marketing Department and submits articles promoting ASGRCC events monthly.
- B.2 Attends all Activities Board meetings.
- B.3 Posts and maintains a minimum of ten (10) office hours per week to meet with students and conduct business of the ASGRCC.
- B.4 Responsible for all forms of advertisement and publications (i.e. flyers, banners, posters) for wellness activities, club and organization activities, campus activities.
- B.5 Communicates effectively and in a professional manner with other ASGRCC members, students, faculty and staff.
- B.6 Attends Inter-Club Council meetings.
- B.7 Recruits potential officers for upcoming appointments.
- B.8 Participates in College welcome and recruitment events.
- B.9 Attends Marketing Committee meetings, supports advertising of events, Women's Resource Center, and the Diversity Center.
- B.10 Maintains, edits and removes messages on Reader Boards: welcome back messages to students, resources, activities into calendar, academic year activity (advising, payment, orientation information, etc.)
- B.11 Must enroll in ED 120, 121, 123 during fall, winter and spring terms.
- B.12 Other duties as assigned by the ASGRCC Advisor or members of the RCC Administration.

Section 3.14 Student Senator

Student Senators are appointed positions with the ASGRCC and each shall have campus-specific responsibilities. Roles and responsibilities shall be defined within the Operational Procedures Manual and by the individual campus Executive Councils.

A. Qualifications

A.1 Candidates must be familiar with the function of the ASGRCC.

B. Responsibilities

B.1 Must coordinate recruitment of volunteers for activities organized by the Director of Activities.

B.2 Senator responsibilities may be campus-specific and their responsibilities shall be further defined in the Operational Procedures Manual.

B.3 Attends all Inter-Club Council meetings and take notes.

B.4 Posts and maintains a minimum of ten (10) office hours per week to meet with students and conduct business of the ASGRCC.

B.5 Must enroll in ED 120, 121, 122 during fall, winter and spring terms.

B.6 Other duties as assigned by the ASGRCC Advisor or members of the RCC Administration.

B.7 Recruits potential officers for upcoming appointments.

B.8 Coordinates ASGRCC student engagement.

Section 4.0 Remuneration

Dependent upon the availability of annual ASGRCC allocations, remuneration for Executive Council members shall be dependent upon fulfilling job descriptions and allocated as follows:

Section 4.1 Providing that the roles and responsibilities of the office are met, appointed members of the Executive Councils shall receive an annually determined stipend at the completion of each term of office, to include a term of academic probation, if necessary. Should the member be removed from office for any reason during the term, this stipend may be negated.

Section 4.2 Dependent upon the role and scope of an Ad Hoc appointment, Ad Hoc positions may or may not receive a stipend. This will be determined by the position description as delineated in the Operational Procedures Manual and enacted at the time of appointment.

ARTICLE VI EXECUTIVE COUNCIL OPERATIONS

Section 1.0 Judicial, Administrative and Legislative

In the event that questions arise regarding constitutional interpretation or procedural implementation as specific in these By-Laws, the ASGRCC will act to convene a Judicial Review Board that will investigate the issues and render a binding decision.

Section 1.1 Convening a Judicial Review Board
Requests for Judicial Review Board interpretation must be made in writing to the Director of Student Programs. The Director of Student Programs will initiate an investigation into the merits of the request and convene a Judicial Review Board to decide said merits of the request, if necessary.

Section 1.2 Judicial Review Board Membership
The Judicial Review Board shall be comprised of one campus manager, one campus faculty member, one campus classified staff member, and two students not currently affiliated with the ASGRCC Executive Council.

Section 2.0 Voting members

This section is complete as stipulated in Article V. Section 2.4 of the By-Laws.

Section 3.0 Proxy voting

Proxy voting may not occur. Voting may occur over the phone.

ARTICLE VII MEETINGS

Section 1.0 Regular Meetings

Regular official meetings of the Executive Council shall be determined in date, time, and location, at the beginning of each term. This schedule is public information as mandated by Oregon Open Meeting laws.

Section 1.1 Special Meetings

Special official meetings of the Executive Council may be initiated by a two-thirds (2/3) majority vote of the Executive Council. This schedule addendum is public information.

Section 1.2 Meeting Agenda

An agenda shall be prepared, distributed and posted in public domains three business days prior to each regular and special Executive Council Meeting. The Agenda is public information as mandated by Oregon Open Meeting laws.

Section 1.3 Meeting Minutes

Minutes shall be kept for each regular and special official Executive Council Meeting. The minutes are public information and are to be made available upon request as mandated by Oregon Open Meeting laws.

- A. Acceptance of Minutes. The minutes of every Executive Council Meeting must be accepted at an official meeting following the recorded meeting. Minutes are accepted by a simple majority vote. The minutes do not become official until they are accepted.

Section 2.0 Rules of Conduct

This section is complete as stipulated in the Constitution.

Section 3.0 Quorum

This section is complete as stipulated in the Constitution.

ARTICLE VIII APPOINTMENTS

Appointments will be held in the spring term of each academic year for the offices of ASGRCC. All positions will be appointed by the outgoing Executive Councils in accordance with guidelines outlined in the ASGRCC Operational Procedure's Manuel.

ARTICLE IX BY-LAWS

This article is complete as stipulated in the Constitution.

ARTICLE X FINANCE

Section 1.0 Student Activities Funds

This section is complete as stipulated in the Constitution.

Section 2.0 Student Fees

This section is complete as stipulated in the Constitution.

Section 3.0 Expenditure

All expenditures shall be conducted as outlined in the Fiscal Policy of the Operational Procedures Manual.

ARTICLE XI CLUBS AND ORGANIZATIONS

Section 1.0 Membership

This section is complete as stipulated in the Constitution.

Section 2.0 Official Recognition

Official recognition shall be granted to all clubs and organizations that meet the requirements stated in the ASGRCC Operational Procedures Manual.

Section 3.0 Revocation

Official recognition may be revoked from any club or organization that is in violation of any of these requirements or for other extreme reasons as deemed necessary by the Executive Council.

Section 3.1 Revocation Process

Revocation of official recognition must be by a two-thirds (2/3) majority vote of the Executive Council.

Section 3.2 Revocation Notice

Clubs and organizations that are subject to revocation must be notified in writing as to the reasons for revocation. Clubs and organizations must also be notified as to when they might reapply for official recognition and of whatever measures must be taken by the club or organization before this application would be granted.

ARTICLE XII CAMPUS ACTIVITIES

Section 1 Provision of Activities

This section is complete as stipulated in the Constitution.

Section 2.0 Activity Guidelines

This section is complete as stipulated in the Constitution.

Section 3.0 Activity Requirements

Activity requirements shall be followed as outlined in the ASGRCC Operational Procedures Manual.

ARTICLE XIII PUBLICATIONS

This article is complete as stipulated in the Constitution.

ARTICLE XIV AMENDMENTS

This article is complete as stipulated in the Constitution.

ARTICLE XV RATIFICATION

This article is complete as stipulated in the Constitution.

ARTICLE XVI STUDENT RIGHTS AND RESPONSIBILITIES

This article shall be added after a policy has been adopted by the Student and Community Services Department.

ARTICLE XVII REMOVAL FROM OFFICE, INITIATIVE, RECALL AND REFERENDUM

Section 1.0 In the event that an Executive Council member is accused of acts of misfeasance, malfeasance or nonfeasance, that member has a right to due process in disputing these accusations. The accused member needs to be informed in writing of all charges and be given an opportunity to defend themselves before a closed, executive session of the Executive Council.

Section 1.1 All charges must be documented in writing and provided to the member at least five (5) business days prior to the scheduled executive session that will hear details of the case.

Section 1.2 Upon learning of the charges being proffered, the member may choose to resign their position prior to charges being formally proffered during executive session, or defend themselves against any and all charges.

Section 1.3 Following the executive session where the charges are being heard, the Executive Council shall then render a decision regarding said member's status on the Executive Council. This decision shall be rendered through written ballot, with majority rule being applied. A quorum must exist at this executive session and proxy votes will not be permitted.

Section 1.4 Should the accused member disagree with the majority vote decision; they may appeal this decision to the Director of Student Programs. Appeals against the majority decision must be filed in writing with the Director of Student Programs no more than three (3) business days after the decision, and the appeal may be based solely upon the decision making process. Pending this appeal, the decision of the Director of Student Programs shall be considered to be final.

Section 2.0 Recall

The matter of recall shall be referred to the Executive Council's Judiciary Review Board upon the submission of a petition of recall with 50 ASGRCC signatures.

Section 2.1 Any appointed member of the Executive Council may be recalled. A petition of recall may be submitted to the Executive Secretary. The Executive Secretary will convene the Judiciary Committee and report its recommendation to the Executive Council. If the Executive Secretary is the subject of the recall, the petition will be submitted to the Student Body President, and that officer shall refer the petition to the Judiciary Committee and reports its recommendation to the Executive Council.

Section 2.2 After consideration of the Judiciary Committee recommendation, the Executive Council shall, by a two-thirds majority vote, move the matter of recall to a vote of the ASGRCC.

Section 2.3 An Executive Council member shall be officially recalled by a two-thirds majority of the votes cast in the recall election.

ARTICLE XVII DEFINITIONS

Section 1.0

This article is complete as stipulated in the Constitution