



AP 3501 Campus Security and Access

References:

34 Code of Federal Regulations Part 668.46(b)(3);
NWCCU 2020 Standard 2.I.1
ORS 341.290(4)

Rogue Community College is a public community college and is open to the public based on a schedule determined by College Administration. The schedule is subject to change based on facility usage and may be changed without notice by College Administration if there is a concern related to the safety or security of a member of the college or a potential threat to the college facilities.

This procedure applies to all the Rogue Community College District locations.

Rogue Community College facilities are locked outside of posted hours of operations. Rogue Community College utilizes a combination of standard mechanical key and lock systems and electronic access control systems for all campus facilities.

Facility keys are issued by the college Facilities Department in compliance with the College's key control procedure.

Electronic access key cards are issued by the college IT Department in compliance with the Colleges electronic access control procedure.

Exceptions to this procedure: Any individual who is on or in a Rogue Community College campus facility may be trespassed from the college if the college determines that the individual:

Is in violation of college policies;

Is engaged in any act that could represent a safety or security concern to the college;

Whose physical presence cannot be linked to any function or mission of the college and whose behavior results in any disruption of the environment, educational process or business functions of the college.

The Rogue Community College Campus Risk Management Department will document and track all issued trespass warnings. A written trespass form must be completed by



the individual authorized by the college to issue the trespass warning and must be submitted to Campus Risk Management.

Rogue Community College reserves the right to designate specific rooms, building or facilities as a restricted access area. These areas are not open for public access in order to provide for the safety, security, or confidentiality of material, equipment or specific college functions. Restricted access areas include but are not limited to:

Classrooms and Laboratories
Faculty, Staff and Administrators Offices

Rescinds Procedure Number: None

Approved: April 25, 2019

Accreditation reference updated January 27, 2020