

Student Name: _____ **RCC ID:** _____

Generally, a student can only receive financial aid from one institution during any given academic term. However, when a student enrolls at more than one aid-eligible institution, it may be possible through an approved consortium agreement, that a student’s HOME institution can base the student’s financial aid on the combined, aid-eligible credit level. To apply for RCC to act as your HOME institution, review student responsibilities below. If you can check “yes” to all, complete the student section and submit it to the Financial Aid Office at your HOST institution for processing.

Approval is at the sole discretion of RCC’s Financial Aid Office. This agreement takes effect only after it is completed and signed by all parties. In the event that it is not approved, the student will be notified.

Deadline: 5pm the second Wednesday of the term (or by payment deadline for students not yet awarded aid by the second Wednesday)

Failure to submit by the stated deadline will result in RCC paying aid based only on RCC credits.

Student’s Responsibilities (to be completed by student):

In order for RCC to function as the HOME institution, you must be able to answer “Yes” to all the following:

- * I am admitted to RCC and the purpose of my enrollment is to complete my declared RCC certificate or degree program(s)..... []Yes
- * I will enroll only in courses that are required for the completion of my declared RCC program []Yes
- * I will maintain at least half-time enrollment at RCC (6+ credits) []Yes
- * I will only accept federal financial aid through RCC for the term specified []Yes
- * If approved, excess aid after my RCC bill is paid will be refunded to me via BankMobile and I am responsible for timely payment to my Host institution []Yes
- * I understand that, in general, the administrative policies of RCC will be used when processing and monitoring my file (exception: refund on partial withdrawal) []Yes
- * I must successfully complete the term enrollment at my host institution for consideration of future aid eligibility based on dual enrollment with RCC as my home institution []Yes
- * I am responsible for having official notification of my grade(s) earned at my host institution submitted to RCC’s Financial Aid Office as soon as possible after term completion..... []Yes
- * I understand that this may only be approved prior to excess aid being refunded to me via BankMobile.... []Yes

If you cannot answer “Yes” to ALL the above, you may either pursue aid from RCC for only your RCC credits (no need to complete or submit form), or contact your HOST institution to determine if they can serve as the HOME institution.

HOME SCHOOL: Rogue Community College

HOST SCHOOL: _____

I am cross enrolled in the following number of credits for the academic term listed below:

	<u>TERM</u>	<u>SCHOOL YEAR</u>	<u>RCC</u>	+	<u>HOST</u>	=	<u>TOTAL</u>
<i>Example:</i>	<u>Spring</u>	<u>2020/21</u>	<u>8</u>	+	<u>4</u>	=	<u>12</u>
Complete:	_____	_____	_____	+	_____	=	_____

Note: A new Cross Enrollment Form must be completed for each term.

By signing this form, I acknowledge that I have carefully read, understand, and will abide by my responsibilities as outlined, have provided complete and accurate information, and will notify RCC's Financial Aid Office immediately of any change to this information.

Student Signature: _____ Date: _____

SUBMIT THIS FORM TO YOUR HOST INSTITUTION FOR PROCESSING. (RCC cannot process without complete Host information.)

HOST Institution's Responsibilities (to be completed by HOST institution):

- * Ensure that this student does not receive federal or state aid through the host school during the term specified under this agreement.
- * Upon the request of this student, RCC, or upon the end of the term specified under this agreement, whichever is earlier, provide official notification to RCC's Financial Aid Office of the student's grade(s).
- * Should this student withdraw from the host institution during the term specified under this agreement, the host institution will notify RCC in a timely manner. In such case as RCC must calculate a Return to Title IV, the host institution shall provide RCC with the information necessary to perform the calculation and will return to RCC any tuition refund that must be credited to a financial aid program, both in a timely manner.
- * Notify RCC of any non-Title IV financial resources made available to this student for specified term.
- * Submit Student Status Confirmation Report to the USDE for credits transcribed at the host institution.

HOST Institution: Please complete this section for the term indicated, attach a verification of enrollment (such as the term's Schedule of Classes), then fax them to RCC at (541) 471-3532.

School Name: _____ Title IV School Code: _____

Address: _____

Financial Aid Administrator: _____ Phone Number: _____
(please print)

This student is enrolled in the following number of credits at this institution during the specified term: _____

The Tuition & Fees component of Cost of Attendance allowances for this enrollment is \$ _____

Non-Title IV financial resources for specified term are: \$ _____ for _____ (description)

My institution is a Title IV eligible postsecondary institution and agrees to host's responsibilities, as specified.

FAA Signature: _____ Date: _____

Submit this form to Rogue Central Services

3345 Redwood Hwy, Grants Pass, OR 97527 | Fax: (541) 471-3532 | Email: rcs@rogucecc.edu

RCC (HOME) Institution Responsibilities (to be completed by RCC):

- * Determine and award eligibility for federal and state aid, disburse eligible aid, monitor satisfactory academic progress, and process repayments, as necessary, under the Return of Title IV funds policy.
- * Retain all required records for the requisite time necessary to maintain compliance with pertinent federal, state, and institutional regulations and procedures.
- * Submit Student Status Confirmation Report to the US Department of Education (USDE) for credits transcribed at RCC.

HOME Institution: _____ Date: _____
RCC Financial Aid Specialist (signed)