



Financial Aid Advising
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2020-2021 SATISFACTORY ACADEMIC PROGRESS (SAP) APPEAL FORM

To get or keep financial aid, you must make Satisfactory Academic Progress (SAP) toward completing your major. In order to be successful, you must:

- earn at least a 2.0 cumulative GPA,
- complete 66.67% of your classes with a passing grade, and
- stay on track to complete your major within credit limitations

If you are not meeting all of these conditions, you are not eligible for aid. However, if there are extenuating circumstances, you may appeal.

Name: _____ **RCC ID:** _____

STEP 1: Reason for Academic Progress Issues (check all that apply):

- Minimum cGPA** – I did not meet the minimum 2.0 cumulative GPA requirement.
- Minimum cPace** – I did not complete 66.67% of my total attempted RCC credits.

If you checked either box above, please attach a signed statement explaining:

1. What circumstances happened that prevented you from successfully completing your courses.
Examples of circumstances include situations that can be documented, are unforeseen or beyond your control, and occurred during the term(s) in question.
2. An explanation of your plan for future success. This should explain how you resolved the situations(s) that caused you to be unsuccessful during the term(s) in question. It should also include a statement of the steps you have taken (example: tutoring or reduced course load or work schedule) enabling you to be successful in the future.

- Maximum Time Frame** – I have exceeded or will exceed the 150% maximum credit allowance before I can graduate, or I have already earned a degree.
 - Second Degree – I have already earned at least a two-year degree
Highest level earned: Associate's Bachelor's (eligible only for loans)
 - I need additional credits to complete my certificate or degree.
 - Limited Entry Program – My major requires that I apply for admission (limited entry), and I am not yet admitted due to pre-requisites (eligible only for loans)

If you checked this box, please attach the following items:

1. A copy of your official degree audit (available at rogucecc.edu/financialaid/oda)
2. A signed statement explaining the extenuating circumstances that led to your current SAP status. Explain why you need more time in school, or another degree or certificate to complete your educational/career goal.

STEP 2: Certification:

The information in this appeal is true and accurate. I understand the Financial Aid Office may request additional information to process this appeal.

Student Signature: _____ **Date:** _____